

INSTANT CHURCH DIRECTORY INSTRUCTIONS

1. Go to "instantchurchdirectory.com " in your web browser - be careful, there are some sites with similar web addresses.
2. On the upper right part of your browser, there should be a box that says "Church Member Sign in," Click on that box.
3. You'll see a box where you can enter an email address and password. If it is your first time using the directory, scroll down to the box that says

“Create Log-In.”

4. Enter the email address that the church has on file for your family. If you're not sure what that is, just email the office or stop by the parish office during business hours. Office email: office@stjudeparish.net
5. Create a password – note that your password must be at least eight letters long and some special characters in it.
6. After you create your account, you'll have to go to your email account and click on the link that the website sends you. It might take a couple minutes for the email to show up.
7. Once you click the link, you should be in and able to see the directory.

In future, you should be able to log-in by completing steps 1-3 and entering your email and password instead of clicking on “Create Log-in.”